

TACL2P Mentor working group (Ballarat and Hepburn)

Purpose:

To consider options for improvement to car key storage and garaging of L2P cars, keeping in mind that the current key safe and current garaging locations are not seen as permanent solutions.

- Are there better key locations in relation to the current garaging arrangement with cars?
- Is there a central garaging solution in Ballarat which has not been considered?
- Multiple alternatives may be put forward

Considerations:

- Keys and cars cannot be co-located
- Key location and garaging area/areas need to be secure and safe for mentors and cars
- L2P does not have a budget for garaging costs

We look forward to your suggestions, but please keep in mind that before taking any of the working group findings or ideas forward, Ballarat Foundation will need to consider and approve the findings. Members of this group may contact the proprietors or representatives of any proposed locations on behalf of the Ballarat Foundation without making any concrete agreements.

Membership:

The group will be made up of current and active L2P Mentors. Nomination will be made via email to L2P@ballaratfoundation.org.au. The group will consist of up to 6 L2P mentors for Ballarat with good gender representation and with mentors from different geographic locations. A separate focus group will be convened for Hepburn comprising 3 members. Both groups will be encouraged to canvass ideas/opinions from other mentors. Group members will self-nominate, and the Ballarat Foundation will select the membership. All mentors can provide individual input to the Focus Group.

Term:

To meet as soon as practical and convene (in person or online) regularly (suggest weekly) until the group is ready to put forward recommendations. The Ballarat foundation would aim to receive the group's recommendations within 4 weeks of commencement.

Meetings:

- Group members are at all times expected to act in accordance with their L2P Mentor role responsibilities.
- In the first meeting, members will nominate a chairperson. Meetings will then be chaired by this person.
- Meeting agendas and minutes may be used, but are not required to be submitted to the Foundation
- Meeting spaces at the Foundation offices may be used – please let Padma/Rae know of meeting times so they can check availability of meeting rooms.

Expected Output

Clear set of recommendations for car garaging and key storage options in order of preference along with contact information.